

# CROWDERBOOKSTORE.COM

## ORDERING BOOKS

To order books with us you will need to create an account. You can do this by selecting the LOG IN button at the top of the main page and registering an email with us. We prefer you to use your Crowder email but this is not required. Please create an account before locating your books.



After you have registered your account, select the BOOKS tab and fill out the drop-down menus with the information from your schedule. TERM, DEPARTMENT AND COURSE are the required fields to fill out. This information can be found on your schedule. If your selection needs to be refined because multiple books populated, please use the optional boxes that include school location and section number. This will narrow down the required course materials for your specific class. Please see below for info on how to read your schedule. After adding books to your cart, you will need to select the Books tab again to clear the drop-down boxes and search for new course materials.

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**TERM \***

Any

**DEPARTMENT \***

Any

**COURSE \***

Any

**OPTIONAL PARAMETERS:**

**SCHOOL**

Any

**SECTION**

Any

If you are in a Dual Credit class or in high school choose ALL DUAL CREDIT LOCATIONS for your School box. Then the dept would be: for example, ENGL DCO (if you are in the online class) or possible ENGL DCPC (if you are in the Pierce City class)

If you are in a class at the JOPLIN ATTC location chose JOPLIC ATTC as your School box.

Below you'll see an example of your schedule.

DEPARTMENT, COURSE, SECTION, SCHOOL.

				Professor
Subterm :	1F	8 Weeks		
Course:	COMM	104	02	NEO
				Fundamentals of Speech
				Keri L Carroll
Course:	OA	215	01	NEO
				Medical Terminology
				Ashley M Boles
Course:	PE	113	01	NEO
				Lifetime Wellness
				Kristin Dawn Gubera

After your books populate, you can add them to your cart. You will have the option to select New or Used. When you have finished adding books to your cart you can then proceed to checkout. You can choose to have it delivered to the campus of your choice by selecting Campus Delivery or pay to have it shipped directly to you. If you select Campus Delivery there is a \$3 charge. You will have the option to charge to your student account or pay with a credit card.

Please email [BOOKSTORE@CROWDER.EDU](mailto:BOOKSTORE@CROWDER.EDU) or call 417-455-5588 with any questions or concerns.